

Regarding issue of 'Letter of Intent' to establish Distillery, Brewery & Bottling Plant in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.	ASTEO/STEO = 5 days DCSTE/Clerk = 4 days	Report of concerned ETI/AETO/ETO/AETC Concerned
2.	Addl./Jt. CSTE = 5 days	Application submitted by concerned Zone Collector
3.		Application should include full description mentioned below:- 1) Memorandum of Article 2) Project report of full description 3) Resolution of the Board of Director 4) Ownership of Land/Rent agreement/lease agreement 5) Ownership of Proof 6) PAN and Aadhar Card 7) NOC of the Gram Panchyat/ M.C. area 8) Non-conviction and sole proprietorship Affidavit of the authorized 9) Blue print with countersigned of concerned authority 10) Report of the Collector with recommendation 11) Pollution Control arrangements 12) Availability of power, land and water 13) The minimum project cost for such units may be kept at not less than 5 crores with minimum employment generation for 20 persons on permanent basis. (Bottling Plant) 14) For the purpose of grant of license/LOIs to set up a Distillery/Brewery, minimum investment be fixed at Rs. 50 crore with employment potential for at least 50 persons on permanent basis (Distillery/Brewery)

Regarding grant of retail license (S-1AA) in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTE0/STEO = 5days DCSTE/Clerk= 4 days	Report of circle ETI/AETO/ ETO/AETC with full descriptions
3.	Addl./Jt. CSTE =5 days Grant by Zone concerned	Report of Zone concerned with recommendation
4.		Site maps of the proposed premises with countersigned
5.		Copy of Aadhar and PAN card (Original/attested)
6.		Affidavit of Non-conviction (Original/attested)
7.		NOC of gram Panchyat/MC area (Original/attested)

Regarding grant of Wholesale license (L-1/L-13) in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTE0/STEO = 5days DCSTE/Clerk= 4 days	Report of circle ETI/AETO/ ETO/AETC with full descriptions
3.	Addl./Jt. CSTE =5 days	Report of Zone concerned with recommendation
4.		Site maps of the proposed premises with countersigned
5.		Copy of Aadhar and PAN card (Original/attested)
6.		Affidavit of Non-conviction (Original/attested)
7.		NOC of gram Panchyat/MC area (Original/attested)
8.		Proposed area (L-1=2500sq feet) (L-13+2000 sq fee)
9.		FDR/Bank Guarantee (L-1= Rs. 5 lac) (L-13= Rs. 3 lac)
10.		License shall be granted Bonafide of Himachali only

Regarding grant of license L-1B/L-1BB (supplier) in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTEIO/STEO = 5days DCSTE/Clerk= 4 days	Report of circle ETI/AETO/ ETO/AETC with full descriptions
3.	Addl./Jt. CSTE =5 days	Report of Zone concerned with recommendation
4.		Site maps of the proposed premises with countersigned
5.		Copy of Aadhar and PAN card (Original/attested)
6.		Affidavit of Non-conviction (Original/attested)
7.		Copy of rent agreement (if required)
8.		Copy of renewed source license in which parent Distillery/Bottling Plant/Brewery is situated
9.		FDR/Bank Guarantee (L-1B= Rs. 2 lac) (L-1BB= Rs. 1 lac)
10.		Memorandum of Article/Resolution of the Board of Director

Regarding Import/Export permission in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTEO/STEO = 5days DCSTE/Clerk= 4 days (if quota to be lifted outside the State case will be sent directly to the HQ)	Report of I/c ETI/AETO ETO/AETC with full descriptions and recommendation
3.	Addl./Jt. CSTE =3 days (if quota to be lifted within the State)	Report of Zone concerned with recommendation
4.		Consent letter
5.		Renewed license copy
6.		i) Annual Quota (L-19A) Total lifted quota/ balance Quota (with full description) ii) Total lifted quota/balance quota (Distillery/Bottling plant) with full description.

Regarding approval of Brand Registration in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTEIO/STEO = 5 days DCSTE/Clerk= 4 days	Report of circle ETI/AETO/ ETO/AETC with full descriptions
3.		Renewed copy of license
4.		List of brand
5.		TR of Brand registration fee
6.		Sample of label

Regarding approval of Label in the State of Himachal Pradesh.

Sr. No.	Time limit	Documents
1.		Application of the applicant
2.	ASTEIO/STEO = 5 days DCSTE/Clerk= 4 days	Report of circle ETI/AETO/ ETO/AETC with full descriptions
3.		Renewed copy of license, copy of brand registration/renewal
4.		Label (three set) as per Excise Policy
5.		TR required if licensee applied for change in label